



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
[www.ladpw.org](http://www.ladpw.org)

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **C-1**

April 29, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPT AND ADVERTISE  
WHITEMAN AIRPORT - AIRPARK WAY SERVICE ROAD  
CAPITAL PROJECT NOS. GPC70466B AND GPC88910  
SUPERVISORIAL DISTRICT 3  
3 VOTES**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the project and adopt the plans and specifications for Whiteman Airport - Airpark Way Service Road, in the vicinity of Pacoima (3), at an estimated cost between \$1,000,000 and \$1,200,000.
2. Call for bids to be received on June 8, 2004.
3. Instruct the Executive Officer of the Board of Supervisors to advertise the project and to seal and return the plans and specifications to Public Works for filing.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

This action involves contracting for the construction of an access road including earthwork, asphalt concrete pavement on base material, curb, gutter, sidewalk, a steel water main, 30- and 42-inch reinforced concrete pipe storm drains, catch basins, connector pipes, curb drains, and a street lighting system.

This project is part of Public Works' ongoing program for the construction of improvements included on the Whiteman Airport Master Plan. This project involves construction of an access road to industrial development sites located at Whiteman Airport.

### **Implementation of Strategic Plan Goals**

This project is consistent with the County Strategic Plan Goal of Service Excellence since it will create new infrastructure to support businesses to be developed within the Whiteman Airport.

### **FISCAL IMPACT/FINANCING**

The estimated construction cost is in the range of \$1,000,000 to \$1,200,000.

This project will be administered under the Federal Aviation Administration's Airport Improvement Program. Under this program, this project is eligible for 90 percent of the cost to be Federally funded.

This project is included in the Fiscal Year 2003-04 Aviation Capital Projects Fund Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The enclosed plans and specifications include the contractual provisions, methods, and material requirements necessary for this project. The contract agreement will be in the form previously approved by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

On August 13, 1991, your Board approved the Negative Declaration for the Whiteman Airport Master Plan.

### **CONTRACTING PROCESS**

This project will be contracted on an open competitive bid basis. The contract will be awarded to the lowest responsible bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

The project specifications contain provisions 1) requiring the contractor to comply with the County's Child Support Compliance Program, 2) requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, 3) requiring the contractor to comply with the requirements of the County's Contractor Employee Jury Service Program, and 4) requiring the contractor to comply with the Newborn Abandonment Law (Safely Surrendered Baby Law).

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence or General Relief Opportunities for Work Programs.

The Federal Aviation Administration requires small minority and women-owned businesses be encouraged to participate in Federally-funded airport construction Disadvantaged contracts. Companies meeting these requirements are certified by a certifying agency as Disadvantaged Business Enterprises (DBEs). To be eligible for award of this contract, bidders must subcontract at least 10 percent of the work to DBEs or demonstrate a good faith effort to meet this goal.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The project is to be completed in 80 working days. It is estimated that the work will start in September 2004 and be completed in January 2005. Local residents and businesses will not be disrupted during the construction.

The Honorable Board of Supervisors  
April 29, 2004  
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**CONCLUSION**

Please return one approved copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

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Enc.

cc: Chief Administrative Office  
County Counsel  
Office of Affirmative Action Compliance

WHITEMAN AIRPORT - AIRPARK WAY SERVICE ROAD  
INSTRUCTION SHEET FOR PUBLISHING LEGAL ADVERTISEMENT

From: Department of Public Works  
Construction Division

PUBLISHING

In accordance with Section 20392 of the Public Contract Code:

Publish: At least ten consecutive times, prior to the date set for opening bids, in a daily newspaper of general circulation printed and published in the County and designated by the Board, or for at least two consecutive times prior to such date in a weekly newspaper printed and published in the County and designated by the Board.

Time Limitation: To open bids in five weeks.

First advertisement to be published no later than May 15, 2004

## NOTICE INVITING BIDS

Sealed Bids will be received by the County of Los Angeles Department of Public Works, Construction Division, for the construction of an access road including earthwork, asphalt concrete pavement on base material, curb, gutter, sidewalk, a steel water main, 30- and 42-inch reinforced concrete pipe storm drains, catch basins, connector pipes, curb drains, a street lighting system, hydroseeding, and other appurtenant work under Project ID No. APT5070467, Whiteman Airport - Airpark Way Service Road, in the vicinity of Pacoima.

The Bids must be submitted at the Cashier's Office, west side of main lobby, 900 South Fremont Avenue, Alhambra, California 91803-1331, before 11 a.m. on Tuesday, June 8, 2004. The Bids will then be publicly opened and read in Conference Room A or at the location posted in the main lobby.

**A mandatory prebid meeting for this Contract will be held at 10 a.m. on Tuesday, June 1, 2004, at the Project site, 12653 Osborn Street, Pacoima, California 91331, Thomas Guide Page 502 (E-3). Attendance at this meeting is mandatory for award of the Contract.**

The Work shall be done in accordance with the Plans and Specifications on file and open for inspection at the County Board of Supervisors Executive Office and the Department of Public Works. The Work is estimated to cost between \$1,000,000 and \$1,200,000 and shall be completed in 80 working days. The Work requires a California Class A or C12 contractor's license. Prebid questions regarding the Plans and Specifications should be directed to Ms. Christine Quirk at (626) 458-3199. **Prebid questions will not be accepted after 12 p.m., Thursday, June 3, 2004.**

The Bids must be submitted on the Proposal forms included in the Bidder's package of the Contract Documents, which may be purchased for \$15, if picked up at the aforementioned Cashier's Office, (626) 458-6959, Monday through Thursday between 7 a.m. and 5:30 p.m., or for \$19, if mailed, which includes postage and handling.

Each Bid must be accompanied by a certified check, cashier's check, or surety bond payable to Los Angeles County in an amount equal to at least 10 percent of the Bid to guarantee that the Bidder will enter into the Contract if it is awarded to him.

All persons performing the work shall be paid not less than the General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to the California Labor Code. Copies of these wage rates are available at the Department of Public Works. Furthermore, minimum wage rates for this Project as predetermined by the Secretary of Labor (Federal) are set forth in the Special Provisions.

If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the applicable prevailing wage rates per the Director of Industrial Relations for similar classifications of labor, the Contractor and its subcontractors shall pay not less than the higher wage rate.

The rate of compensation for any classification not listed in the schedule, but which may be required to execute the Contract, shall be commensurate and in accordance with the rates specified for similar or comparable classifications or for those performing similar or comparable duties.

THIS FEDERAL AID PROJECT HAS A GOAL OF 10 PERCENT DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION.

The County hereby notifies all Bidders that it will affirmatively ensure that minority business enterprises will be afforded full opportunity to submit Bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, or national origin in consideration for an award of any contract entered into pursuant to this advertisement.

The proposed Contract is under and subject to Executive Order 11246, as amended, of September 24, 1965, and to the Equal Employment Opportunity (EEO), and Federal Labor Provisions.

NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION TO ENSURE  
EQUAL EMPLOYMENT OPPORTUNITY (EXECUTIVE ORDER 11246)

The goals for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Goals for Minority  
Participation in  
Each Trade  
28.3%

Goals for Female  
Participation in  
Each Trade  
6.9%

These goals are applicable to all the Contractor's construction work (whether or not it is Federal or Federally assisted) performed in the covered area. A contractor having 50 or more employees and his subcontractors who have 50 or more employees and who may be awarded a contract of \$50,000 or more will be required to maintain an affirmative action program, the standards for which are contained in the Specifications.

To be eligible for award of the Contract, each Bidder must comply with the affirmative action requirements which are contained in the Specifications.

Women will be afforded equal opportunity in all areas of employment; however, the employment of women shall not diminish the standards or requirements for the employment of minorities.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR, Part 60-4, shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR, Part 60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the Contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and females evenly on each of its projects. The transfer of minority or female employees or trainees from contractor to contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the Contract, the Executive Order, and the regulations in 41 CFR, Part 60-4. Compliance with the goals will be measured against the total work hours performed.

The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within ten working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the Contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the Contract is to be performed.

As used in this Notice, and in the Contract resulting from this solicitation, the "covered area" is the County of Los Angeles.

The EEO requirements, labor provisions, and wage rates are included in the Contract Documents and are available for inspection at the County of Los Angeles Department of Public Works.

Each Bidder must complete, sign, and submit the "Certification of Nonsegregated Facilities," a statement entitled "Bidders Statement on Previous Contracts Subject to the EEO Clause", and "Assurance of Minority Business Enterprise Participation" on the forms contained in the Proposal.

The Bid must provide full disclosure of False Claims Act violations and civil/criminal legal actions as provided for on the three forms included as part of the Proposal. Failure to complete these forms may result in a determination that the Bidder is nonresponsive and/or not responsible.

The Contract, if awarded, will be awarded to the lowest responsive and responsible Bidder; however, the Board of Supervisors reserves the right to reject any and all Bids.



A responsible Bidder is a Bidder who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the Contract. It is the County's policy to conduct business only with responsible contractors.

The successful Bidder will be required to submit a faithful performance bond, payment bond, worker's compensation insurance, and liability insurance with the Contract.

As provided for in Section 22300 of the California Public Contract Code, the Contractor may substitute securities for any monies withheld by the Department of Public Works to ensure performance under the Contract or enter into an escrow agreement for payment of such monies to an escrow agent.

Each person by submitting a response to this Notice Inviting Bids certifies that such Bidder and each County lobbyist and County lobbying firm, as defined by Los Angeles County Code Section 2.160.010, retained by the Bidder, is in full compliance with Chapter 2.160 of the Los Angeles County Code.

Para mas informacion con relacion a esta noticia, por favor llame a este numero (626) 458-3118. Nuestras horas de oficina son de 7 a.m. a 5:30 p.m. de Lunes a Jueves.

The County supports and encourages equal opportunity contracting.

By order of the Board of Supervisors of the County of Los Angeles, State of California.

Dated May 11, 2004.

Violet Varona-Lukens  
Executive Officer  
of the Board of Supervisors

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